



SERVING THE MOREHEAD COMMUNITY SINCE 1949

Merchandise Refund Packing Slip

Merchandise exchanges and/or refunds will only be granted according to our merchandise return policy, which can be found on the back of your sales receipt or at <http://store.moreheadstate.edu/returns>.

Please read it carefully, and send only the merchandise for exchange and/or refund that meet the written guidelines. Your package must be postmarked no later than two weeks from the date of purchase.

Your ***original sales receipt must be included*** in your shipment along with this form.

Please complete the following information in full.

Failure to include the necessary information with your merchandise will delay or void your merchandise exchange or refund!

First and Last Name: _____

MSU ID#: m_____

Email Address: _____

Phone number in case of any questions: _(_____)_____

Numbers of items in this package: _____

Please call (606)-783-2081 with any questions. Thank you.

From: _____

To:
Attn: Merchandise Department
University Store
150 University Blvd.
Morehead, KY 40351

<http://store.moreheadstate.edu>